

SOW-3: CONSORTIA MANAGEMENT

- 3.1 *Contractor* shall provide services of Consortia Management staff to manage and facilitate the activities of the following consortium / consortia covering the following substance(s):
- *[Name of Consortium and substance(s) covered]*
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- 3.2 *Contractor's* staff shall include the following disciplines for each consortium:
- Consortium Manager
 - *[Secretary]*
 - *[Treasurer]*
 - *[Technical Manager]*
 - *[Legal Representative]*
 - *[List Others]*
- 3.3 *Contractor* shall appoint specific individuals to each position noted in 5.2, above and to each consortium identified in 5.1 above. Individuals can be named to multiple positions and multiple consortia provided they are able to fulfill their respective duties without conflict.

SAMPLE

Register at <http://respondingtoeach.com/pmt/register.php> to obtain the full document with read-write access.

- The anticipated types of meetings (conference call, face-to-face, etc.), places, and the anticipated frequency of each
- The means by which committees within the consortium can be established and dissolved
- The appointment of any special positions to fulfill any specialized roles that may be needed within the consortium (e.g. science advisor, agency liaison, etc.)